



Upload Device

1. Click the “Devices” icon on the toolbar.
 2. Click on the “Upload” icon
 3. Click on “Upload CSV” button. Select the desired CSV file and click on “Open”
- The .cvs file without financial data should contain columns titled: Unit Name, Serial Number, VIN, and Stock Number in this order. Up to 100 records per file. Each row much contain data.
 - The .cvs file with financial data should contain columns titled: Loan Amount, Contract Date, Date Sold, Loan Term, Due Date, Current Balance, Payment Due, Last Payment Date, Last Payment Amount, and Days Past Due in this order.

