

Edit User

1. Click on the “Users” icon on the toolbar in the map view
2. Select the user to be edited and click on “Edit”
3. Make the desired changes
4. Click on “Save”

1

Users

Search: Page size: 20

Username	First Name	Last Name	Address	Phone	CellPhone	Email	Group	Company	Actions
an22	An	Nguyen	9031 Timothy Lane	7141111111	7145532029	nhu-an@norfolkgroup.com.vn	Mercury		
an1973	An	Nguyen	aa	7145532029	7145532029	nguyenthuyhuan@gmail.com	Nguyen Bui	Mercury	

Edit User

Asterisk * indicates a required field

First Name *

Last Name

Birth Date

Street Address

Country

City

State/Province

Zip Code

Email *

Phone *

Cell Phone *

Start Page

Unit System

Time Zone

Daylight Saving

☐ Payment Reminder

Username

Password

User Role

2

3

4