

Add User

Administrator's accounts have the ability to create, edit and delete users.

1. Click on the "Users" icon on the toolbar in the map view
2. Click "Add New User"
3. Enter user information
4. Click on "Save"

The screenshot shows the 'Users' management interface. At the top, a toolbar contains several icons, with the 'Users' icon (a person) highlighted by a blue circle with the number 1. Below the toolbar, the 'Users' section has a search bar and a 'Page size' dropdown. A table lists existing users. To the right of the table is an 'Add New User' button, highlighted by a blue circle with the number 2. Below the table is the 'Create User' form. The form has various fields for user information, with a blue circle and the number 3 pointing to the 'Email' field. At the bottom of the form are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted by a blue circle and the number 4.

Users

Search: Page size: 20

Username	First Name	Last Name	Address	Phone	CellPhone	Email	Group	Company	Actions
an22	An	Nguyen	9031 Timothy Lane	7141111111	7145532029	nhu-an@norfolkgroup.com.vn		Mercury	
an1973	An	Nguyen	aa	7145532029	7145532029	nguyenthuynhuan@gmail.com	Nguyen Bui	Mercury	

Create User

Asterisk * indicates a required field

First Name* Last Name Birth Date

Street Address Country

City State/Province Zip Code

Email* Phone* Cell Phone* Alltel

Start Page Unit System

Time Zone Daylight Saving ☐ Payment Reminder

Username Password Confirm Password

User Role ☐ Show password